

Hyde County Board Meeting Minutes

9.2.2013 at 5:00 pm

SQ Courthouse /Ocracoke School

The meeting began at 5 pm at the SQ Courthouse and OC School Facility. Board Chairman Meredith Nicholson, Board Member Glenda Williams, General Manager Vicki Gibbs, County manager Bill Rich and Justin Gibbs Board Member Jim Piland and Finance Officer Gary Davis were in Ocracoke.

Meredith opened the meeting asking if there were any ethical issues with any item from the agenda. There was not. There were also no problems with the minutes of the 8.29.13 Board minutes. Jim moved to accept the minutes and Glenda seconded.

Agenda: Old Business

1. Meredith has the letter that is to be mailed to Keith requesting him to refund the ABC Board \$600.00 for the printer and also refund \$2123.21 of excess allowances received. The letter states to refund the money within 30 days. She will send the letter certified mail.
2. Removal of private storage. Vicki has been talking to Keith trying to arrange the pickup of Keith's' items. It has been scheduled twice but Keith had become sick on both occasions and the items are currently still at the Hyde ABC.

New Business:

1. Board Terms have been set by the Commissioners:

Meredith Nicholson 3 years, Jim Piland 2 years, Glenda Williams 1 year

The Board Members can be renewed for another 3 years once the terms have ended.

2. Ethics class is needed for Meredith, Jim and Gary. Glenda needs the renewal class. The Board will be joining the webinar on October 9th.
3. Subsistence rate for travel:

Meredith requested a digital copy of the County personnel policies so that we may start updating the ABC manual.

We will also use the State travel rate of \$37.30 a day for overnight travel. Jim

made motion, Glenda seconded.

4. We are currently meeting at the Ocracoke School but there may be after school going on during the same time that we need the room. We may have to schedule our meetings for a different day. We are looking at meeting the second Monday of the month at 6 pm if we are unable to use the room at 5 pm.

Comments: From Finance Gary Davis

We are changing our merchant service from Vantage south to Electronics Payments. We will save about \$2000.00 per year by making the switch. We are hoping we can use our same CC machines. The new machines cost \$189 each and we would need 2. Vicki wants to work with the ones we have unless there is a problem.

Gary also mentions to keep the inventory down moving forward. Vicki cut the last order from \$58,000 to \$35,000 and will lower it more every month.

The meeting was open for public comments. There was no comment

Glenda motioned for the meeting to close, Jim seconded.

Meeting adjourned 5:30 pm

Vicki Gibbs General Manager Hyde County ABC Board 130 [252 926-6991](tel:2529266991) hydecountyabc@embarqmail.com